**To download the software that enables you to capture images and video using your document camera:**

1.     Go to <http://qomo.com/FileList.aspx?FileType=1>

2.     Scroll down to find Document Camera and choose

**Mac**

**QD700 Mac OS Software (Contact support for serial number)(Mac OS 10.5 Compatible)(1.1 MB)**(1044 KB)

**PC (Dell or Gateway)**

**QD700 Windows XP Software (Run AutoRun.exe)(52.0 MB)**(53285 KB)

Click and download your software. Run the installer. The software will be placed in the Applications folder on your Mac or Programs on your PC.

3.     Send an email to [support@qomo.com](mailto:support@qomo.com) (Mac Users only)

In this email just state that you are a teacher with Clarksville-Montgomery County and that your room has been outfitted with a Qomo QD700 document camera and that you have downloaded the software but you need a serial number.

\*Look on the bottom of your document camera and find its serial number. Include this serial number in your email.

4.      When you get a reply to your email with the password you can just copy and paste it in when asked for it to use your new software.

\*BEFORE using your software to record a movie:

-Connect computer to document camera AND connect USB cord to both computer and document camera

-Open Visual Capture software

-Under Digitizers, Choose Visual Presenter

-Under Record, Choose Video Settings. Change Compression Type to H.264

*You will also need a USB to USB cable to connect your document camera to your computer.  Check the box/projector bag that the model classroom installers left in your room.*

*\*There is a USB port available on the document camera when you flip down the door on the right side. Before opening the Visual Capture*

*software, plug the USB cable into this port and a USB port on your computer.*

**After you have recorded your movie from your document camera**

To avoid long upload times for you and download times for your students, convert your file to an mp4 file.

**Download Handbrake from** [**http://handbrake.fr/downloads.php**](http://handbrake.fr/downloads.php) **to convert fies**

**Where can you store your captured images/videos?**

\*Some teachers use Shutterfly and upload videos or images

\*Some teachers use tools like TeacherTube or MyBrainShark.com to host the videos and then embed them in a wiki.

\*Some teachers choose to drop the videos in their websites folder and create a link to it on their CMCSS teacher webpage.

\*Before putting files into your website folder to be linked to your webpage, check the file name. We suggest that you take out any spaces or special characters and you MUST leave the extension for it to open properly.

Directions for accessing the district server: <http://empowerstudents.wikispaces.com/New+District+Server>

[Click here for directions for creating the link to files in your sites folder](https://docs.google.com/file/d/0B4Ycbhh2xFzgN2JZUy11MXFaY2c/edit)